## **EXHIBIT & SUPPORT PROSPECTUS**

## 28<sup>TH</sup> ANNUAL MEETING & EDUCATION DAY

OF THE SOCIETY FOR NEURO-ONCOLOGY

NOVEMBER 15-19, 2023 VANCOUVER CONVENTION CENTRE VANCOUVER, CANADA



www.soc-neuro-onc.org

## Be a Part of the World's Largest Meeting of Neuro-Oncology Professionals!

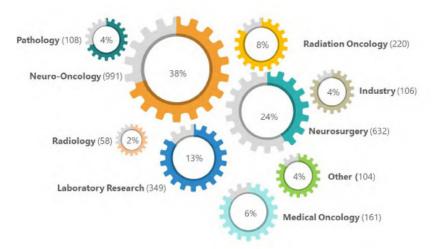
#### MEETING DEMOGRAPHICS

The Society for Neuro-Oncology offers unparalleled access to every subspecialty in the field of neurooncology.

We expect over 2600 researchers and clinicians to attend the 28<sup>th</sup> Annual Meeting and Education Day of the Society for Neuro-Oncology which this year will be held in-person at the Vancouver Convention Centre. Attendees are comprised off a broad range of neuro-oncology disciplines, including:

- Neuro-Oncologists
- Neurosurgeons
- Basic Scientists
- Radiation Oncologists
- Medical Oncologists
- Allied Health/Nursing
- Pathologists
- Other disciplines

The SNO annual meeting is a truly global event that routinely attracts attendees from over 40 countries.





# Since Society for NeuroOncology

## SNO 2023 Exhibit Opportunities

#### ABOUT THE MEETING

The 28<sup>th</sup> Annual Scientific Meeting and Education Day of the Society for Neuro-Oncology (SNO 2023) will be held in-person in the Vancouver Convention Centre. The annual SNO meeting offers you an unprecedented opportunity to promote the advances in neurooncology made by your company to this specialized, multidisciplinary group of healthcare professionals.

#### MULTIDISCIPLINARY REACH

Exhibitors at SNO 2023 have the benefit of reaching the entire range of multidisciplinary professionals working in the field of neuro-oncology. This meeting provides a unique opportunity to associate with these professionals and to strengthen and establish lasting partnerships. Whatever your product or service, exhibiting at SNO 2023 will bring you face-to-face with the neuro-oncology professionals who will shape the future of neuro-oncology in North America and worldwide.

#### OUTSTANDING NETWORKING

In keeping with SNO's previous events, the conference will provide a variety of opportunities for exhibitors and sponsors to interact and connect with SNO members from around the world. The exhibit floor area is adjacent to the main plenary auditorium and the scientific posters, and will be the central nexus for attendee interactions at the meeting.



#### **EXHIBIT COST & SPECIFICATIONS**

Minimum exhibit: 10x10'

- Standard inline booth (10x10' min) \$50.00 per sq. ft.
- Endcap booth (10x20' min.) \$52.00 per sq. ft.
- Island booth (20x20' min.) \$52.00 per sq. ft.

All exhibitors must acknowledge and agree to the Exhibit Terms and Regulations provided in this prospectus.

Each booth includes:

- 8' high back drape
- 3´ side rails, an identification sign
- Two (2) complimentary registration badges
- Draped table
- Booth identification sign with company name and booth number
- Listing in meeting app and signage

Up to two (2) additional registration badges per booth may be purchased for an additional fee. See Appendix A. Please note that the sponsorship packages provide you with a complimentary booth and the two complimentary registration badges are already accounted for in your overall support package.

Electricity, audiovisual, internet access, etc., are available, at the exhibitor's expense, through the exhibitor service kit that will be sent to all exhibitors prior to the meeting.

## **Meeting Support Levels**

SNO 2023 will be the premier event this year for multidisciplinary professionals involved in the field of neuro-oncology. Make a lasting impression with this highly dedicated group of neuro-oncology specialists by becoming a corporate supporter.

| ACKNOWLEDGEMENT                            | CONTRIBUTOR | SUPPORTER | BENEFACTOR | PLATINUM |
|--|-------------|-----------|------------|----------|
|  | \$12,000    | \$24,000  | \$42,000   | \$75,000 |
| On-site Signage                            | •           | •         | •          | ٠        |
| Recognition in SNO Annual Report           | •           | •         | •          | •        |
| Listing in Annual Meeting Program          | •           | •         | •          | •        |
| Access to Exclusive Meeting Opportunities  | •           | •         | •          | •        |
| Website Listing                            | •           | •         | •          | •        |
| Recognition Slide During Breaks            | •           | •         | •          | •        |
| Logo on Back Cover of Program Book         | •           | •         | •          | •        |
| Logo Linked in Meeting App                 | •           | •         | •          | •        |
| Complimentary 10x 10' Exhibit Booth        |             | •         | •          | •        |
| Acknowledgment During Meeting              |             | •         | •          | •        |
| Discount on Independent Satellites         |             | •         | •          | •        |
| Badge Ribbons Distinguishing Support Level |             |           | •          | •        |
| Website Logo with Hyperlink for One Year   |             |           |            | •        |
| Dedicated On-Site Signage with Logo        |             |           |            | •        |
| Premium Placement in all Meeting Materials |             |           |            | •        |
| Preferred Exhibit Location                 |             |           |            | •        |
| Plaque Presentation During Meeting         |             |           |            | •        |
| Seat on Partners Advisory Council          |             |           |            | •        |
| COMPLIMENTARY REGISTRATION                 | 1           | 2         | 4          | 6        |
|  |             |           |            |          |

Vancouver is a dynamic seaport city in British Colombia known for its mild climate (even in November!), sandy beaches and world-class attractions.

Regarded as one of the world's "best places to live" due to its rich, Vancouver enjoys a culturally diverse population that offers parks, museums, shopping districts, historical sites, and outstanding restaurants.

## **Exclusive Partnership Opportunities**

The following opportunities are available only to Contributor, Supporter, Benefactor and Platinum level supporters of the 28<sup>th</sup> Annual Scientific Meeting of the Society for Neuro-Oncology. Please see Appendix C for the Meeting Partner form.

#### WELCOME RECEPTION \$50,000

This event hosts all meeting attendees, guests, faculty and exhibitors. This high-profile event kicks off the Meeting on Thursday, November 16.

#### INTERNET ACCESS \$35,000

Always in demand, meeting attendees will greatly appreciate wireless internet access in the conference area. The supporter will be recognized throughout the meeting in signage and electronic communications.

#### LANYARDS \$30,000

The name badge lanyards provided to every attendee will bear your company's name or logo. This is a very high profile opportunity!

#### POSTER SESSION \$20,000

Over 600 posters will be available for viewing during a 2-hour reception immediately following the general session. The supporter will be recognized throughout this important educational event.

#### ON-SITE PROGRAM \$18,000

Distributed to every attendee, the on-site program contains meeting highlights and schedule of events. Your corporate advertisement will remind members of your contribution long after the meeting is over.

### SNO WELLNESS EVENTS AT THE SNO ANNUAL MEETING \$18,000

Branded opportunity to support SNO Wellness Events at the SNO Annual Meeting. Supporter will receive signage and recognition throughout the meeting.

#### YOUNG INVESTIGATORS RECEPTION \$18,000

This reception provides an excellent opportunity to encourage and nurture the next generation of neuro-oncology professionals by supporting this special mentoring and educational event specifically for young investigators.

#### BRANDED CHARGING STATION \$15,000 (EACH)

Branded charging stations will be placed in hightraffic areas. These stations will display your video or static content throughout the meeting.

#### EDUCATION DAY \$15,000 (PER SUPPORTER)

The Education Day (November 16) this year will focus on *Nervous System Tumor Susceptibility Syndromes – Neurofibromatosis, Tuberous Sclerosis, von Hippel Lindau Syndrome, and more.* There will be two distinct tracks on this theme, one addressing basic science and the other addressing the applied and practical aspects of patient management. The supporting organizations will be recognized throughout the day. There will be multiple supporters of this special opportunity.

#### TRAINEE REGISTRATIONS \$15,000

Support the education of young investigators in our field who will be tomorrow's future in neurooncology. Reduced registration fees will be extended to all trainees by the supporter of this opportunity. Program materials and signage will denote the sponsor's support.

#### HOSPITALITY SUITES \$15,000 EACH

The supporter will be assigned a designated room where guests can be hosted during non-embargoed meeting times. Hospitality Suites will be assigned on a first-come, first-served basis.

#### ALLIED HEALTH CONCURRENT SESSION \$10,000

This special session on applied neuro-oncology will take place during Education Day and will be a meeting highlight for all allied health professionals. The supporter will be recognized before, during and after this important track of educational programming.

#### SUNRISE SESSIONS \$10,000 (PER DAY)

These early morning sessions are highly popular with attendees and feature some of the most recognized names in the field of neuro-oncology. The supporter will be recognized throughout the meeting as well as in the program materials.

## SNO DIGEST AD – SNO ANNUAL MEETING EDITION 1,000 (PER DAY)

Distributed to every attendee each day during the conference, the SNO Digest Meeting Edition will highlight daily schedules at a glance, keynote and invited speakers, social events, and more. Don't miss the opportunity to highlight your Independent Satellite Symposium, your company message, or to drive attendees to your exhibit booth.

The SNO Annual Meeting is the academic and educational nexus for the latest findings from all neuro-oncology subspecialties and disciplines.

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SNO welcomes the active engagement and partnership of our industry colleagues, and we look forward to seeing you in the breathtaking city of Vancouver for SNO 2023!

## Independent Satellite Symposium (ISS) Guidelines

#### **GUIDELINES PURPOSE**

The 28th Annual Scientific Meeting and Education Day of the Society for Neuro-Oncology is set for November 15-19, 2023, at the Vancouver Convention Centre.

These guidelines are designed to streamline your application process to include eligibility, marketing, scheduling and costs.

#### ELIGIBILITY AND SYMPOSIUM CRITERIA

The organization must:

- Fulfill funding obligations in advance of the meeting (see Financial Considerations)
- Hold SNO harmless from any and all claims that may result from the meeting

The Symposium must:

- Provide high-quality scientific information for healthcare providers
- Offer balanced and objective information
- Provide non-duplicative information from the Annual Meeting scientific abstract presentations

#### SCHEDULING AND LOCATION

ISS time slots are designated for lunch and evening slots, Thursday through Saturday. Please note that satellite sessions may run concurrently during designated ISS time slots.

SNO will designate meeting room space within the conference venue for use by Satellite providers. Due to space limitations, it is likely that Satellite sessions will take place in the same rooms as SNO's general sessions. Therefore, Satellite organizers should expect that they

will not have access to the space until the times noted on this page and should plan accordingly.

#### **PROMOTION/MARKETING**

The ISS provider is encouraged to promote and market their symposium to generate attendance. SNO reserves the right to review marketing material in order for the ISS provider to receive:

- A mailing list of SNO members and preregistration postal addresses
- Listing of symposia on SNO website
- Listing in final program material
- On-site signage
- Inclusion of materials in registration bags

All material should contain the following qualifying statement:

"The Society for Neuro-Oncology has reviewed and approved this symposium as appropriate for presentation as an Independent Supported Symposium. The symposium constitutes the content and views of the sponsor and is not part of the official SNO Annual Meeting program."

#### **GENERAL POLICIES**

SNO Logo Use: Educational, investigator, business meetings and social functions planned by exhibitors, commercial firms and other organizations may not make any use of the SNO name or logo, or in any way imply the function is a SNO function, without express permission from SNO.



Additional charges: The fee for the Symposia does not include any amenities, only use of the room and the draw of the Annual Meeting attendees. All other costs are borne by the ISS providers. All additional audiovisual equipment or technician charges, additional electrical services, telephone, special "decorations", catering or alterations to the room setup are the sole responsibility of the ISS provider.

#### FINANCIAL CONSIDERATIONS

There is a \$500 nonrefundable application fee that must accompany your application. Upon approval of the Symposium, the provider will be invoiced for \$40,000 for evening ISS, and \$20,000 for lunchtime ISS. SNO partners at the "Platinum" level are entitled to a \$5,000 discount (evening sessions only).

Programs cancelled prior to August 1<sup>st</sup> will be issued a full refund (with the exception of the nonrefundable application fee). For cancellations after August 1<sup>st</sup>, SNO will retain the educational grant and consider rescheduling the event at a future time.

#### **OTHER FUNCTIONS**

Organizations wishing to hold non-ISS functions in conjunction with the SNO Meeting must first obtain SNO approval. The Function Space Request Form (Appendix B) must be submitted to SNO for any event to be considered.

#### APPLICATION PROCESS

Applications for ISS (Appendix D) must be completed and submitted to SNO. Applications are reviewed by the administrative office and/or the meeting chairs who will approve the program to be held in conjunction with the SNO Annual Meeting.

Applications will be considered on a case-by-case basis as they are received. Applicants are therefore encouraged to submit their ISS application as soon as possible to ensure their slot at the meeting. Applications received after all of the available time slots have been filled will be placed on a waiting list.

Applications must be final upon submission. Incomplete applications will not be reviewed.

Applications (Appendix D) should be forwarded to:

MEGAN BELL-JOHNSTON SOCIETY FOR NEURO-ONCOLOGY PO BOX 273296 HOUSTON, TX 77277-3296

PHONE: 713-526-0269 E-MAIL: PARTNERSHIPS@SOC-NEURO-ONC.ORG

## **Exhibit Regulations**

#### ELIGIBLE EXHIBITS

SNO retains the sole and exclusive right to determine which organizations may exhibit at the SNO Annual Meeting. Exhibits will be limited to only the company listed in Appendix A of this document. The approved company may exhibit oncological products, equipment and services whose efficacy has been determined as required by law and which are commercially available. All items must comply with all local, state and FDA regulations. Only the sign of the company whose name appears on the face of the Exhibit Agreement may be placed in the booth or appear on any printed list of Exhibitors. No exhibits or advertising will be allowed beyond the perimeters of the booth. The FDA imposes rules and regulations on displayed products. These rules relate to appropriate labeling of displayed products, sponsoring hands-on events for non-approved products and booth descriptions listed in convention programs. Further information may be obtained from the FDA.

The demonstration of products, advertising, and/or solicitation of business of any kind on behalf of nonexhibiting firms in any part of the convention facility or show hotels (including guest rooms, suites and function space) is strictly prohibited.

#### BOOTH REGULATIONS AND ATTENDANTS

Exhibits or displays must not obstruct the view or interfere with the displays of neighboring exhibits. Excessive audible/visual attention-getting devices or effects and offensive odors are prohibited. Sound effects are discouraged due to the intimate nature of the exhibit area. No copyrighted recorded or live music may be played or performed during the Exhibition Hours.

#### ETHICAL CONSIDERATIONS

Exhibitor shall not offer gifts to physicians individually unless such gifts are not of substantial value. Textbooks and other gifts are appropriate only if they serve a genuine educational function. Individual gifts of minimal value are permissible as long as they relate to the physician's work (e.g., pens and notepads). The SNO name and/or logo may not be part of any Exhibitordistributed materials.

#### COMPLIANCE WITH ALL APPLICABLE LAWS

SNO supports the Americans with Disabilities Act of 1990. Exhibitors should follow the ADA guidelines relating to their exhibit space. All applicable fire and safety laws and regulations must be strictly observed by the Exhibitor.

#### EMERGENCIES, STRIKES, LABOR COST

SNO will not be responsible for delays, damage, loss, increased costs, or other unfavorable conditions caused by circumstances beyond its control. In the event that the premises in which the conference is conducted shall become, in the sole discretion of SNO, unfit for occupancy, or substantially interfered with by any cause or causes not reasonably within the control of SNO, this agreement may be terminated by SNO. Should SNO terminate this agreement pursuant to the provisions of this paragraph, the Exhibitor waives any and all claims for damages and agrees that SNO may, after computing the total amount refundable to all exhibitors (i.e., the excess of the total of Exhibitors' deposits held by SNO over SNO's costs and expenses in connection with its preparation for and conducting of the show, including a reasonable reserve for claims and other contingencies), refund to the Exhibitor, as complete settlement and discharge of all said Exhibitor's claims and demands, the Exhibitor's pro-rated amount of the total amount refundable to all exhibitors, based upon the amount of Exhibitor's deposit relative to the total deposits paid by all Exhibitors.

#### LIABILITY AND INDEMNIFICATION

The Exhibitor agrees to hold harmless SNO, the conference facility and their employees and agents excluding any such liability caused by the sole negligence of SNO or the convention facility and their employees and agents. SNO and the Exhibitor shall not be liable for any loss or damage resulting from the perils of fire, lightning, windstorm, cyclone, tornado, hail, riot attending a strike, civil commotion, smoke, motor vehicle damage and aircraft damage, nor may the Exhibitor hold liable SNO or the convention facility for such incidents.

#### SECURITY

SNO does not guarantee Exhibitors against loss and will not be responsible for loss of any material by or for any cause. Each Exhibitor must make provisions for safeguarding of their goods, materials, equipment and display at all times. Exhibitors are urged to carry their own insurance, if needed, through their own sources at their own expense.

## GENERAL BOOTH GUIDELINES AND APPEARANCE

All booths by must be set by 8:00 p.m. on Wednesday, November 15, 2023. Please refer to the Exhibit Hall Schedule for the complete move-in/move-out schedule. To ensure that you receive advance order discounts for all required booth services, please refer to the exposition kit which will be sent to exhibitors starting July 31, 2023.

Inline Booths: Regardless of the number of inline booths utilized, display materials should be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors. The maximum height of 8 feet (2.44 meters) is allowed in the rear half of an inline booth and a maximum of 4 feet (1.22 meters) in the remaining space forward to the aisle. No objects or materials that obstruct visibility will be permitted in the front half of an inline booth. Hanging signs are not permitted over inline booths.

**Corner Booths:** All guidelines for inline booths apply to corner booths. Please refer to the inline booth requirements above for more information.

Island Booths: Island booths must be constructed to allow access from all sides. Solid walls cannot span more than 30 percent of the booth and must have a 30 percent see-through effect from front to back and side to side, so that the surrounding area can be viewed around and through the booth and that neighboring booths are not inappropriately obstructed. Any theater presentation or demonstration areas should be set back a minimum of 5 feet from the booth edge and allow adequate room for seating or standing without obstructing any aisles.

All booths that are 400 square feet or larger are required to submit a rendering of the booth with all necessary measurements clearly indicated, as well as any hanging signage, truss/lighting, suspended product, etc., for SNO approval, by October 1, 2023. Booth renderings must be submitted to SNO at least a month prior to the event.

**Enclosed Covered Booths:** Per regulations of the Vancouver Convention Centre, Exhibitors are not allowed to have Enclosed Covered booths.

Booth Rigging and Hanging Signage: All exhibits that require rigging, including but not limited to hanging signs and banners, structures, lighting and trusses, must submit their rigging renderings to SNO, exhibit contractors and the Convention Center for approval. Please be sure to include measurements for the sign or structure's size as well as measurements for the exact placement within the booth.

Hanging signs will only be permitted for island booths that are 20 foot by 20 foot or larger. Hanging signs may not block the visibility of SNO signs or other booths and should hang over contracted space only. Hanging digital signs are permitted provided that the images are static in nature and do not flash or move.

Lighting: No lighting, fixtures, lighting trusses or overhead lighting are allowed outside the boundaries of the exhibit space. Lighting should be directed to the inner confines of the booth space. Lighting should not project onto other exhibits or show aisles. Lighting which is potentially harmful, such as lasers or ultraviolet lighting, will not be permitted. Lighting that spins, rotates, pulsates and other specialized lighting effects should be in good taste and not interfere with neighboring exhibitors or otherwise detract from the general atmosphere of the event.

Flammable Materials: No flammable fluids or materials of any nature, including decorative materials, use of which is prohibited by national, state or city fire regulations, may be located in or used in any exhibitor's booth.

**Electrical Safety:** All wiring on booths or display fixtures within an exhibitor's booth must meet underwriters' rules and the Tampa Convention Center's electrical and fire codes and regulations.

#### EXHIBITOR KIT

A comprehensive exhibitor kit will be provided upon receipt of a completed application.

## APPENDIX A: EXHIBITOR APPLICATION

We wish to exhibit at the 28th Annual Scientific Meeting and Education Day of the Society for Neuro-Oncology. We have read and agree to the terms provided in the Exhibit Regulations contained on pages 10-11 of this prospecuts.

| Organization  |  |   |  |
|---|--|---|--|
| Address   |  |   |  |
| <u>City</u> S   | tate   | Zip Code  |  |
| Contact person Emai   | il Address   | Tel.  |  |
| Registrant 1 Emai   | il Address   |   |  |
| Registrant 2 Emai   | il Address   |   |  |
| Registrant 3 Emai   | il Address   |   |  |
| Registrant 4 Emai   | l Address  |   |  |
| PAYMENT INFORMATION   |  |   |  |
| <ul> <li>□ Standard booth: \$5,000 10' x 10' booth (includes two</li> <li>□ Endcap booth: \$10,200 10' x 20' booth (includes four</li> <li>□ Island booth: \$20,400 20' x 20' booth (includes six response)</li> <li>△ I x \$6</li> <li>My check in the amount of \$ is enclosed</li> </ul> | r registrations) Additional<br>egistrations) Additional \$<br>00  □ 2 x \$1200   | \$52 per sq. foot   |  |
| Please charge my credit card for \$   |  |   |  |
| □ VISA □ Mastercard □ Amex  |  |   |  |
| Card #  | Exp. Date  | CCV #   |  |
| Name on Card  |  |   |  |
| Mail, fax or email completed forms with payment to:<br>Society for Neuro-Oncology<br>Attn. Megan Bell-Johnston<br>PO Box 273296   | REFUNDS/CANCELLATIONS<br>Cancellations received prior to September 20, 2023 will<br>receive a full refund of the exhibit space fee, less a \$250<br>administrative fee. Cancellations received on or after<br>September 21, 2023, will forfeit all exhibit fees. |   |  |
| Houston, TX 77277-3296<br>Phone: 713-526-0269 Fax: 801-421-0269<br>Email: partnerships@soc-neuro-onc.org<br>EXHIBIT APPLICATION DEADLINE<br>To secure your space, please fill out the Exhibitor<br>Form and return to SNO at the address above before                                       | Two (2) complimentar<br>the price of each exhik<br>registrations per bootl   | BITOR REGISTRATION<br>ry registrations are included with<br>bit space. Up to two (2) additional<br>h are available at a cost of \$600<br>email address must be provided for |  |

#### DISCLAIMER

The conference organizers do not endorse the commercial products, equipment, or services presented by exhibitors and/or financial supporters of this meeting.

ADDITIONAL SERVICES

September 20, 2023.

Electricity, audiovisual and internet access are available through the convention center at the exhibitor's expense.

#### APPENDIX B: FUNCTION SPACE REQUEST FORM VANCOUVER CONVENTION CENTRE, VANCOUVER, CANADA, NOVEMBER 15 - 19, 2023

Organizations wishing to hold non-ISS functions in conjunction with any part of SNO 2023 must first obtain approval from SNO and are required to complete and return this form. All scheduled events must adhere to SNO regulations. If the function is approved, the organization will work directly with the hotel to make arrangements pertaining to the proposed event. Please submit one form for EACH function that you would like to hold.

#### **REGULATIONS AND GUIDELINES** Deadline for Ancillary Meeting Requests: **October 15, 2023**

- SNO prohibits competing functions with SNO educational sessions. Functions (or transportation to and from functions) may not be held during SNO educational session times.
- Each organization is responsible for any hotel charges for meeting space, including catering, audio visual, etc.
- You will be informed if audio visual equipment is in your assigned room. For removal, an additional fee will be incurred.
- Any promotional materials associated with your function must be submitted for SNO review. The name "Society for Neuro-Oncology", the acronym "SNO" and the SNO logo are registered trademarks of the Society for Neuro-Oncology and may not be used without the expressed written consent of SNO.
- Events that are sponored may be considered to be an Independent Satellite Symposia (ISS) which requires submission of the application found in Appendix D.
- Groups will not be allowed more than three (3) ancillary meetings to allow others the use of the meeting space.
- Ancillary meetings may not be greater than (4) hours in length unless specifically approved by SNO.
- You will only have access to the meeting room during the time assigned to you by SNO (this includes set up and breakdown time).
- Your function request may be subject to a meeting room fee as noted below.
- Please allow 5-7 business days for function space approval.
- Meeting space and time slots are limited. Requests for function space will be processed in the order received. Incomplete request forms will not be considered.
- All function request fees are non-refundable.

Organization Type: 🛛 Industry 🗍 Non-profit

Organization Namo

| Address                                  |                           |                         |                          |                             |  |
|--|---------------------------|-------------------------|--------------------------|-----------------------------|--|
| City                                     | State                     | Zip Code                | Tel.                     |                             |  |
| Contact                                  | E-mail Addr               | ress                    |                          |                             |  |
| Function Name                            |                           | Requested Date and Time |                          |                             |  |
| Function Description                     |                           |                         |                          |                             |  |
| Rates: Nonprofit Investigator Mee        |                           | nmittee Meeting (\$0    | ) Slide Review (\$300)   | □ Industry Meeting (\$1000) |  |
| Room Setup requested*: 🛛 U-shape         | □ Hollow square □ Th      | neater 🛛 Classrooi      | m 🗆 Reception 🗆 Banqu    | uet                         |  |
| Audience: 🗆 By invitation 🗆 Open in      | vitation Number of E      | stimated Attendees      | :                        |                             |  |
| Audiovisual needs:                       |                           |                         |                          |                             |  |
| Catering needs:                          |                           |                         |                          | _                           |  |
| Other needs:                             |                           |                         |                          | _                           |  |
| CONFIRMATION AND PAYM                    | ENT INFORMATION           | N                       |                          |                             |  |
| I understand and agree to the Regulation | ns and Guidelines noted a | above. Signature        |                          |                             |  |
| □ Please charge my credit card for \$_   | 🗆 I wi                    | ll pay with a check     | □ Please send an invoice |                             |  |
| □ VISA □ Mastercard □ Ar                 | nex                       |                         |                          |                             |  |
| Card #                                   | Exp. Date                 | CCV #                   |                          |                             |  |
| Name on card                             |                           |                         |                          |                             |  |
| Society for N                            | 5                         | gabrielle@soc-neuro     |                          | 0552                        |  |

\* Requested room setup cannot be guaranteed. Room reconfiguration charges may apply and if so, these charges will be the responsibility of the organizer.

## APPENDIX C: SNO PARTNER FORM

YES! We wish to partner with the Society for Neuro-Oncology at the level marked below.

□ Platinum (\$75,000)

□ Benefactor (\$42,000)

□ Supporter (\$24,000)

□ Contributor (\$12,000)

We wish to support the following event(s):

| □ Young Investigators Reception \$15,000        |
|---|
| □ Education Day \$15,000 per supporter          |
| □ Trainee Registration Fees \$15,000            |
| □ Hospitality Suite \$15,000 each               |
| □ Allied Health Neuro-Oncology Session \$10,000 |
| □ Sunrise Sessions \$10,000 (per day)           |
| □ SNO Digest \$1,000 (per day)                  |
|   |

| Organization                  |       |                 |         |  |
|-------------------------------|-------|-----------------|---------|--|
| Address                       |       |                 |         |  |
| City                          | State | Zip/Postal Code | Country |  |
| Contact person E-mail Address |       |                 |         |  |
| Telephone                     |       |                 |         |  |

Send completed form to:

Megan Bell-Johnston Society for Neuro-Oncology PO Box 273296 Houston, TX 77277-3296 Phone: 713-526-0269 Fax: 801-421-0269 Email: partnerships@soc-neuro-onc.org

#### DISCLAIMER

The conference organizers do not endorse the commercial products, equipment, or services presented by exhibitors and/ or financial supporters of this meeting.

## APPENDIX D: SATELLITE SYMPOSIUM REQUEST FORM

Organizations wishing to hold a Satellite Symposium during the annual SNO meeting must first obtain approval and are required to submit this Request Form together with a non-refundable application fee of \$500.

| Organization  |   |  |
|---|---|--|
| Address   |   |  |
| City  | State                                   | Zip/Postal Code  |
| Contact person  | E-mail Address                          | Tel.   |
| Will the event be a CME symposium?  | □Yes □No If ye                          | s, anticipated CME credits:  |
| Is the organization a SNO Partner?<br>If no, please note the eligibility requirements for h | ☐ Yes ☐ No<br>osting symposia and attac | n the SNO Partner application (Appendix C)                           |
| Satellite date/time requested:  |   |  |
| □ Thursday, November 16, 2023 (evenin   | g). Grant Fee: \$40,0                   | 00 (\$5000 discount for Platinum Level supporters)                   |
| □ Friday, November 17, 2023 (evening).  | ISS Fee: \$40,000 (\$                   | 5000 discount for Platinum Level supporters)                         |
| □ Saturday, November 18, 2023 (evenin   | g). ISS Fee: \$40,000                   | ) (\$5000 discount for Platinum Level supporters)                    |
| □ Friday or Saturday (lunch). ISS Fee: \$   | 20,000 (for lunch session               | ns please contact the SNO office before submitting this application) |
| Title of Planned Symposium  |   |  |
| Brief description, topics to be discussed, propose  | d faculty (or attach one-pa             | ge sheet)  |
|   |   |  |
|   |   |  |
|   |   |  |
|   |   |  |

□ I have read and agree to abide by the ISS Guidelines pertaining to Satellite Symposia and understand that:

- 1. Several Satellite Symposia may run concurrently.
- Space assigned by SNO for Satellite Symposia will likely be in the same rooms as SNO's general sessions.
   Correspondingly, access to assigned meeting space will be limited only to the time slot provided by SNO.

Signature

Printed name

Date

#### SNO REVIEW

Applications for Satellite Symposia will be reviewed by SNO. Decision for acceptance or denial will be made on a first come, first served basis and slots may therefore sell out prior to the meeting.

Send completed form and \$500 application fee to:



PO Box 273296 Houston, TX 77277 Phone: 713-526-0269 Fax: 801-421-0269 Email: partnerships@soc-neuro-onc.org

#### www.soc-neuro-onc.org