



**PLUMBING-HEATING-COOLING
CONTRACTORS ASSOCIATION®**

Best People. Best Practices.®

Agenda

**Plumbing-Heating-Cooling Contractors—National Association
141st Annual Business Meeting
PHCC CONNECT 2023
Cleveland Huntington Convention Center
Cleveland, Ohio
October 27, 2023, 9:15am – 10:45am**

- | | |
|------------------------------------------|---------------------------|
| 1. Call to Order | President Frame |
| 2. Approval of Minutes | President Frame |
| 3. Credentials Report | Sargeant-At-Arms Long |
| 4. Standing Rules | President Frame |
| 5. Bylaws Committee Report | Committee Member Bienvenu |
| 6. Election of Secretary 2023-2024 | President-Elect Cornetta |
| 7. Nominating Committee Report | Chair Long |
| a. Zone 1 – Kathy Tindall (NJ) | |
| b. Zone 2 – Rick Thomason (AL) | |
| c. Zone 3 – Adam Meny (IN) | |
| d. Zone 4 – Doug Hughes (NV) | |
| e. Zone 4 – _____ – 2023-2025 term | |
| 8. Election of Directors | President Frame |
| 9. Election of 2022-2023 Vice President | President Frame |
| 10. Election of 2023-2024 Vice President | President Frame |
| Break For Voting | |
| 11. President's Remarks | President Frame |
| 12. Election Results | President Frame |
| 13. Adjourn Meeting | President Frame |

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Standing Rules

1. All persons entitled to speak shall go to a microphone for recognition and identify themselves by name and state or province.
2. All remarks are to be addressed to the presiding officer.
3. All main motions must be clearly stated. The presiding officer may require a motion to be presented in writing.
4. The maker of the motion has the privilege of speaking first. After that, debate shall be alternated between those for and against the motion.
5. Debate is limited to three minutes for each person on any one debatable motion. This time may be extended by general consent or by a two-thirds vote.
6. A person wishing to speak a second time to a motion may do so by general consent or a two-thirds vote.
7. Motions will be submitted in writing using the four-part evaluation form—One copy for the EVP, one for the secretary, one for the parliamentarian, and the maker keeps a copy.



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Bylaws Changes Summary October 27, 2023

1. Classes of Membership

Line 77- deleting

- ~~Design Associate – a practicing engineer, architect, or other such individual working in a field relating to design.~~

We no longer offer such a membership category – there are no national benefits for such a category.

2. Admission to Membership

Line 115 – update

- 5. ~~The President and/or Secretary of this Association shall receive all applications for membership, and may hold such applications pending an investigation by them or the board of directors.~~

Background: Memberships, for the most part, are handled through the chapters. The Membership Staff vets At-Large memberships when received.

The Membership Department shall receive all At-Large applications for membership and may hold such applications pending an investigation by them or the board of directors.

3. Duties of Officers

A. **President** – Line 258 – update/clarify language

The President shall:

- With the prior approval of the board of directors, execute all deeds, mortgages, contracts in excess of \$25,000 and other documents in the name of the Association and

4. D. **Secretary** - Lines 310, 313 – update/clarify the language

The Secretary shall:

- Have charge of or cause to be kept all books, documents, and papers of the Association, except financial records and accounts.
- Keep or cause to be kept all records under the secretary's jurisdiction open for the inspection of the officers and members of the board of directors.

5. Finances

Line 371-372 – update the language to change the fiscal year.

- A. The fiscal year ~~of the Association shall be from July 1 to June 30~~ shall be determined by the board of directors of the Association.

6. Board of Directors

Line 483

- D. At no time may a state have more than one ~~representative~~ elected zone director on the board of directors, with the exception of ex-officio members.

7. Standing Committee

Lines 609-610

- Bylaws – The bylaws committee shall be comprised of four members, one from each zone. The PHCC Chief Executive Officer shall be a non-voting ex-officio member of this committee.

8. Amendment

Line 720 – addition

- 1. Proposed amendments may be submitted by an Active or Life Member, a standing committee, the board of directors, Chief Executive Officer, or an affiliated association.