

ACoP 2026 Symposium, Individual Talk & Tutorial Session Requirements

Submission Deadline - January 19, 2026, 11:59 pm PT

Description

The Scientific Programming Committee seeks to provide an engaging and balanced program with presenters and session chairs that represent various backgrounds, institutions, and expertise within our scientific community. We encourage proposals that are consistent with our ACoP 2026 conference theme: **"Models to Medicines"**. The opportunity to contribute to the content of the meeting by serving as the symposium chair/co-chair is available only to ISoP members; on the other hand, symposia speakers can be non-members. For chair/co-chair: please ensure your membership is current when submitting programming proposal; submissions will not be evaluated otherwise.

Review of the proposal by Chair(s) of the SIG-affiliated group(s) is encouraged prior to submission but is not required:

- Clinical Pharmacometrics (CPMx) SIG
- Mathematical and Computational Science (MCS) SIG
- Quantitative Systems Pharmacology (QSP) SIG
- Statistics and Pharmacometrics (SxP) SIG
- Pharmacometrics and Data Programming (PDP) SIG
- Artificial Intelligence and Machine Learning (AI/ML) SIG

Session Chair(s) will be responsible to upload the presentations no later than Saturday, October 3, 2026. All presentations will be available on a “show computer” for each session. Further details will follow.

To be eligible for review, all symposium, individual talk and tutorial proposals must include the following:

1) **Session Title**

2) **Proposed Session Format:**

- Symposium – 90 minutes, consisting of either
  - Three speakers (15-minute talk and 5-minute Q&A each): with option for a panel discussion (30 minutes).
  - Four speakers (~17-minute talk and 5-minute Q&A each): without a panel discussion.
- Individual Talk – 15 minutes, including 5-minute Q&A for the Roller Coaster sessions
- Tutorial – 90 minutes to 3.5 hours

3) **Chairperson(s)’s name**, title, affiliation, contact information, and ISoP membership status

4) **Description of the session**, including background and scientific importance

5) **Learning objectives**

6) **Speakers' names**, titles, affiliations, contact information, ISoP membership status, and brief description of proposed presentations, including presentation titles

7) **Primary categories** (select up to 2):

- General pharmacometrics
- QSP / PBPK
- Stats / AI / ML / Data Programming

8) **Additional AV needs:** For each session, ACoP will provide LCD projector with screen(s), a podium with microphone, laser pointer, and head table for the chairs and speakers. Additional audio/visual support (such as ARS polling) may be provided on a case-by-case basis. These needs must be included in the proposal.

9) **Budget Request:** see "Budget" section below for more details.

10) **For symposium proposals**, indicate whether you would like to include a panel discussion. If the answer is "yes", please describe the intent of the panel discussion and provide the names, titles, affiliations, contact information and ISoP membership status of the panelists.

Once the proposal is submitted, no further edits can be made to that submission.

Example Submissions

Review Criteria

All symposium, individual talk and tutorial proposals will be competitively peer-reviewed against all other proposals by the ACoP Scientific Programming Committee.

The committee will not review proposals that are incomplete, lack sufficient detail, appear promotional, or do not adhere to the guidelines. The committee reserves the right to revise session proposals as necessary to achieve the goal of attaining a diverse, well-rounded, educational program for ACoP. We ask that each individual be involved in no more than a maximum of two proposals as either the chair, speaker or panelist. We also ask that symposium chairs should be from different institutions. Additionally, in the interest of attaining a diverse, well-rounded, educational program for the Annual Meeting, if more than one proposal is accepted by the programming committee, the chair may be asked to consider naming an alternative or co-chair for him/herself to lead one of the sessions.

Session Chair Responsibilities

Chairs must be current, active members of ISoP, with a limit of two co-chairs per session. If your proposal includes co-chairs, both co-chairs must be actively involved and from different institutions/organizations. A chair may serve as a speaker. If so,

he/she should be identified on the proposed speaker roster. If a proposal is accepted, the chair(s) is responsible for final confirmation of the speaker roster, communicating session goals and expectations to all speakers, working with ACoP staff to ensure all speaker requirements are met.

Onsite roles include starting and ending the session on time, speaker introductions, managing presentation times, and coordination of the question and answer portion of the session. Session chair(s) are also responsible for coordinating, collecting, and uploading slides from presenters no later than Saturday, October 3, 2026.

Budget (Symposia and Tutorial Only)

The following budget estimates should be considered and must be included in the proposal when planning for non-member speaker participation:

- **Airfare:** non-refundable, roundtrip, coach airfare of up to $750 for a US based speaker, or up to $1500 for an internationally based speaker

- **Hotel:** one night lodging at conference hotel for domestic speakers, two nights lodging at conference hotel for international-based speakers

- **Conference registration:** one-day registration fee for the day of the presentation (not including costs associated with preconference)

All session proposals requesting financial support for non-member speakers will be required to submit a plan that outlines how the requested budget will be allocated, and if necessary, how additional funding will be secured to cover costs exceeding the budget. Each session is limited to $2500 for non-member speaker travel. It is the responsibility of the Session chairs to secure additional funding to cover cost exceeding the reimbursement budget limits.

ISoP members are not eligible for travel or registration reimbursement, as the expectation is that ISoP members will attend our annual meeting. Member speakers will receive a $100 discount off registration; this discount is limited to 4 speakers/panelists per session. Trainee members are not eligible for this additional discount given the already-discounted trainee registration fee. Note that allowing a membership to lapse for the sake of getting travel reimbursement is strongly discouraged and may result in the speaker being removed from consideration for future ACoP presentations.

Please note that **non-member speakers are not eligible (i.e., do not qualify) for travel or registration reimbursement if either of the following applies:**

- The non-member speaker has received speaker reimbursement by ACoP/ISoP at least once in the last three (3) years
- The non-member speaker has attended at least two (2) of the last four (4) ACoP meetings

Reimbursement budgets (including any exceptions) must be approved by the Conference Chair (Lourdes Cucurull-Sanchez) and the Scientific Programming Chair (Ioannis Androulakis) before communicating to non-member speakers. Upon approval

and notification, non-member speakers should contact ISoP staff (info@isop.org) for registration and reimbursement assistance. Completed reimbursement forms and expense receipts should be submitted within two weeks after ACoP to info@isop.org for reimbursement.

Questions regarding this reimbursement budget policy can be directed to the ISoP Director of Operations, Jennifer Redmond at info@isop.org.

Questions

Questions regarding the ACoP Call for Programming can be directed to the ACoP 2026 Scientific Programming Chair, Ioannis Androulakis, at info@isop.org.