



ASHI 51st Annual Meeting October 6 – 10, 2025

Abstract Requirements

Abstracts must conform with the following guidelines.

Important Dates:

Abstract Submission Site Opens: Saturday, March 1, 2025, EST

Abstract Deadline: Thursday, May 1, 2025, 11:59 PM EDT

Notification Sent: late May 2025

Fees:

- There is a non-refundable abstract fee of \$40.00 USD per abstract, due at the time of abstract submission. Payments must be made via credit card on the submission site; checks are not accepted.
- This abstract fee does not register you for the meeting. All accepted abstracts must register separately in order to attend. The abstract submission fee is a non-refundable processing fee, and not based on approval of your abstract submission or attendance at the Annual Meeting. No refunds will be processed, even if an abstract is withdrawn.

What's Included?

- The abstract fee covers submission of your abstract and administrative fees for processing and reviewing abstracts. Accepted abstracts will be published in the 'Human Immunology' journal supplement, the mobile meeting application, and the Virtual Platform at no additional charge.

Why is there an abstract fee?

- There is a large cost associated with collecting, processing, and reviewing all abstracts. This nominal fee helps to ensure all abstracts will be processed and peer-reviewed at the highest standards.

Abstract Preparation:

- Abstracts must be submitted and presented in English.

Anti Plagiarism Notification:

Please note: All abstracts submitted should be entirely original and should not have been submitted or reported previously in an archival scientific publication, either as an article or as an abstract, at the time of submission. If portions of the data have been presented previously, clearly state what has been presented (and type of presentation, e.g. Poster presentation at 2024 ASHI annual meeting) and what is new for this submission. Data that has been, or will be, presented at any other meeting before being presented at the 2025 ASHI Meeting, will not be accepted for presentation. Copying large pieces of text or data from a source or taking passages from multiple sources, piecing them together then turning in the work as your own, without proper attribution or permission, is considered plagiarism. Plagiarism will not be tolerated and ASHI reserves the right to reject such submissions.

Abstract Titles

- provided in sentence case

- do not include author or institutions
- no period at the end
- **no abbreviations**

Author Information

- **Authors will be printed in the order entered.**
- Underline the lead author
- Enter institutions including the following: department, institution, city, state/province, and country.

Abstract Formatting

- Abstracts will be available on the Annual Meeting website and mobile application. The required format for abstracts on the mobile application will be 1 slide in PDF format. More details will follow.
- Character Limit: Abstracts are limited to 2,500 characters. This includes title, text and spaces. It does not include tables and/or pictures.
- The submission site supports the following graphic formats: gif, png, tiff, tif, jpeg and jpg.
- Abbreviations: A maximum of five (5) unique abbreviations are allowed within the **body** of the abstract.
- Do not add additional fields such as “Background” or “Discussion”.
- Scientific Submission Format: Abstracts of original work should be structured into the following four (4) content sections:
 - Aim
 - Methods
 - Results
 - Conclusions
- Case Study Submission Format: Abstracts of original work should be structured into the following three (3) content sections:
 - Title
 - Body
 - Conclusion

Publication

- Selected abstracts will be published in a supplement of Human Immunology which will serve as the official abstract book for the meeting.

Co-Author Approval

- The presenting author ensures that all co-authors approve of the abstract submission, publication, and potential presentation.

Contact Author

- The presenting author will serve as the contact author and will be responsible for completing the disclosure information for all co-authors.

Abstract Withdrawal

- Abstracts cannot be withdrawn after **Thursday, May 1, 2025, 11:59 PM EDT.**
- To withdraw an abstract prior to **Thursday, May 1, 2025, 11:59 PM EDT**, please log into Silverchair with your credentials and follow the steps to withdraw.

Abstract Review

- Abstracts are blindly peer reviewed and graded on their scientific merits, clinical significance, and according to subject category by experts in the field. Individuals submitting abstracts must indicate the appropriate review category. Abstracts may be re-categorized to a more appropriate category based on guidance from the ASHI Abstract Committee. Abstracts failing the review rubric criteria will not be accepted.

Website

- The complete program and all selected abstracts will be posted on the ASHI Annual Meeting website prior to the meeting. Please note: Authors must agree to publish their submission online and in the journal in order to be considered for oral or poster presentation.

Previous Presentation of Abstracts

- Abstracts are NOT considered for presentation if they were either published as an article or previously presented at a national or international meeting prior to the date of their presentation.

Informed Consent

- Any studies involving human subjects must conform to the principles of the Declaration of Helsinki of the World Medical Association (Clinical Research 1966: 14:103) and must meet all the requirements governing informed consent of the country in which the study was performed. Any transplant procedures performed must meet with the prevailing ethical standards.

Use of Animals

- All studies involving the use of animals must conform to the 1991 revision of "Guiding Principles in the Care and Use of Animals" (American Physiological Association).

Awards

- Awards will be issued to the first author. The first author is considered the lead researcher and/or takes primary responsibility for the abstract.
 - International Scholar: \$500.00 awarded to the highest ranked international abstract.
 - Best Written Lay Summary: During the abstract submission process, submitters will be asked to submit a 4 - 7 sentence lay summary of their abstract. After abstract submissions have closed and presenters have been notified, the abstract committee will review the lay summaries and choose the best written lay summary to receive a \$250.00 award.
 - ASHI Scholar: \$225.00 awarded to the top three abstracts.
 - Case Study Awards: The two highest ranking case studies will be presented at the respective workshops and will receive a \$200.00 award each.
 - Posters may be considered for awards in four categories: **Most Innovative, Most Clinically Relevant, People's Choice** and **President's Choice**. A maximum of four awards will be granted. Winning posters will be announced at the Annual Meeting and will receive an award of \$100.00 each.

Changes to Abstracts After Submission

- You can edit the abstract in the submission site up until the submission deadline of **Thursday, May 1, 2025, 11:59 PM EDT**.

Submission

- After completing the online abstract form, click Finalize Abstract.

Notification

- Abstract notifications will be sent ***late May 2025***. Abstracts will be accepted based on clinical significance and scientific innovation. Abstracts falling outside of these parameters will not be accepted.