Dear Prospective Abstract Submitter, Author, or Presenter:

In support of improving patient care, the American Society of Addiction Medicine (ASAM) is jointly accredited by the Accreditation Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC), to provide continuing education for the healthcare team. ASAM, as the accredited CE provider, must ensure that this activity presents learners with only accurate, balanced, scientifically justified recommendations, and protects learners from promotion, marketing, and commercial bias. Any accepted presentations and posters must be in full compliance with Joint Accreditation Guidelines and Standards for Integrity and Independence in Accredited Continuing Education (ACE).

To ensure that this activity and the presentations are free of relevant financial relationships with ineligible companies and comply with the Standards for Integrity and Independence for Accredited Continuing Education, please review the following policies:

1. Educational materials that are part of an accredited activity, such as slides, abstracts, and handouts, cannot contain any logos, advertising, or product-group message. If a trade name must be used, it should be placed in parentheses after the generic name of the product.

2. All presentations and posters must include learning objectives, a reference slide, and multiple-choice posttest questions with rationale and reference.

3. Presentations and poster discussions must give a balanced view of therapeutic options and medical devices. Use of generic names will contribute to this impartiality. If the accredited educational materials or content includes trade names, where available trade names from several companies should be used, not just trade names from a single company.

4. Presentations must promote improvements or quality in healthcare and not a specific proprietary business interest or ineligible company.

5. Discussion of off-label uses are certainly allowed in accredited activities. Any planned discussion of off-label, experimental or investigational use of drugs or devices must
be disclosed; this information must be repeated at the time the actual discussion occurs within the activity. Joint Accreditation Criteria set expectations of providers regarding any recommendations for clinical care.

CE/CME Activities must be based on evidence that is accepted within the profession of medicine as adequate justification for the indications and contraindications in the care of patients.

All scientific research referred to, reported or used in CE/CME in support or justification of a patient care recommendation must conform to the generally accepted standards of experimental design, data collection and analysis.

6. Additionally, ASAM’s CE Committee asks that you have a disclosure slide as the second slide of your presentation after the title slide or a disclosure section on your poster PDF. Information about disclosures must be included for all authors/presenters, even those with nothing to disclose. Disclosures must appear on all copies of posters/slides including those on the website and those used during the live presentation.

7. Per the Standards of Integrity and Independence, “The owners and employees of ineligible companies are considered to have unresolvable financial relationships and must be excluded from participating as planners or faculty and must not be allowed to influence or control any aspect of the planning, delivery, or evaluation of accredited continuing education, except in the limited circumstances outlined in Standard 3.2.” An employee may only participate in restricted roles as outlined in Standard 3.2.

8. If you must send a replacement speaker, it is important that you notify the ASAM CME/CE Team (cme@asam.org) as soon as possible with the name of your replacement. He/ she will be required to complete a disclosure form before his/her presentation. If the change does occur on-site, the speaker must get approval for presenting from the ASAM CE Representative. The speaker change and all disclosures must be verbally disclosed to the audience at the time of the presentation.

Please note that your presentation may be audited to ensure compliance with the ACCME Standards for Integrity and Independence in Accredited Continuing Education (ACE). In the event that the above policies are not met, your presentation may be denied credit.

If you have any questions regarding the above policies, please feel free to contact me at polandc2@msu.edu or Dawn Piotrowski, Vice President of Education, at dpiotrowski@asam.org.

Thank you again!

Sincerely,

Cara Poland, MD, MEd, DFASAM
Chair, ASAM CE Committee